# **Donation Application**

### **Applicant Information**

- 1. Organization Name
- 2. Street Address
- 3. City
- 4. State
- 5. Zip Code
- 6. Phone Number
- Website Address
- 8. Tax ID
- 9. Contact Name
- 10. Contact Title
- 11. Contact Phone
- 12. Contact Email

# **Organization Information**

- 13. Organization Mission Statement
- 14. Geographic area served by the organization
- 15. Number of individuals that benefit from the organization each year
- 16. Describe the projected community impact of your services. Include relevant demographic information when applicable (such as area median income, federal poverty level, free or reduced lunch participation, percent of clients on assistance, etc.).

### **Donation Information**

- 17. Provide a brief description of why the organization is seeking a donation.
- 18. Amount Requested
- 19. Explain if/how Sunrise Banks will receive visibility for the donation.
- 20. Is this organization presently a Sunrise Banks customer?
  - a. Yes (Main Sunrise contact\_\_\_\_\_)
  - b. No
- 21. Executive Director Name
- 22. Executive Director Email
- 23. Executive Director Phone
- 24. Board Chair Name
- 25. Board Chair Email
- 26. Board Chair Phone

### If Applicable:

- 27. If referred by a Sunrise Banks employee or Board Member, please list the name.
- 28. If the organization has received other funding from Sunrise Banks in this calendar year, please list the applicable events and amounts.

If requesting \$5,000 or more in donations or sponsorship support, please provide the following additional information:

- A copy of the organization's most recent audited financial statement.
- A list of Board of Directors and Key Staff Members.
- Description of the Board's role in the organization and its composition.
- Description of the organization's current financial state.
- Is the organization involved in any legal action that would materially impact the organization? If yes, please explain.